

HASTINGS-ON-HUDSON
UNION FREE SCHOOL DISTRICT

27 Farragut Avenue
Hastings-on-Hudson, NY 10706

phone: 914-478-6207
fax: 914-478-6259

REGISTRATION CHECK LIST

Items needed to complete the Registration Process
for Each Student Entering Hastings-on-Hudson UFSD

- Student Registration Form
Proper documentation must be provided for each child entering the school district. (This includes an original Birth Certificate, Health Forms, and all other necessary documents) Please make sure that the Registration Form is filled out completely.
- Proof of Residency (Needed per family entering Hastings-on-Hudson UFSD)
 - Utility Bills (**3 needed**)
 - Telephone (NOT cell phone)
 - Cable Bill
 - Utility Bill (Con Ed, Gas/Electric)
 - Water Bill
 - Homeowners or Renters Insurance
 - And (**At least 1 needed**)
 - Deed to House
 - Tax Bill
 - Lease
 - Notarized letter from owner of house and copy of tax bill or deed
- Original Birth Certificate
- School Physical form. Physical must be completed and the form must be signed and stamped by physician.
- Immunization Records, form must be signed and stamped by physician.
- School Records/Release of Records Form
 - Report Cards (Final report card from past 2 grades.)
 - Transcript (If available)
 - Standardized Test Scores
 - Medical Records
 - I.E.P.
- Proof of Guardianship
This applies to parents who are separated or divorced and for those children not living with biological/adoptive parents.
 - Court Order Agreement re: Guardianship/Custody
 - Other document(s) establishing Guardianship/Custody

ALL ITEMS MUST BE SUBMITTED PRIOR TO ADMITTANCE INTO SCHOOL.

If your child has previously received Special Education Services or has a Section 504 Accommodation Plan, please call our Director of Special Education, Laura Sullivan, at 914-478-6261