



HASTINGS ON HUDSON SCHOOL DISTRICT

Whom Do I Contact with a Question or Concern?

1ST STEP

2ND STEP

3RD STEP

4TH / 5TH STEP

Academics and Support Services

| | | | | |
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| Classroom Issues Involving an Individual Child (classroom procedures, behavior, grades) | Teacher | ▶ (K-5) Assistant Principal (6-12) Department Chairperson and/or Counselor | ▶ (K-5) Principal (6-12) Assistant Principal, then Principal | ▶ Assistant Superintendent for Curriculum & Instruction; then Superintendent |
| Curriculum & Instruction (subject matter, teaching, supplies and materials) | Teacher | ▶ (K-5) Assistant Principal (6-12) Department Chairperson and/or Counselor | ▶ (K-5) Principal (6-12) Assistant Principal, then Principal | ▶ Assistant Superintendent for Curriculum & Instruction; then Superintendent |
| 504 (subject matter, teaching, supplies and materials) | Teacher | ▶ (K-5) Assistant Principal (6-12) Department Chairperson and/or Counselor | ▶ (K-5) Principal (6-12) Assistant Principal, then Principal | ▶ Assistant Superintendent for Curriculum & Instruction; then Superintendent |
| Special Education / Pupil Personnel Services (Not 504) | Teacher, then Case Manager | ▶ (K-12) Assistant Principal; then Principal | ▶ Assistant Director of Special Education; then Director of Special Education | ▶ Assistant Superintendent for Curriculum & Instruction; then Superintendent |
| School Counseling (overall student well-being, scheduling, college application process) | School Counselor | ▶ (K-8) Assistant Principal; then Principal (9-12) Director of School Counseling | ▶ Assistant Superintendent for Curriculum & Instruction | ▶ Superintendent |

Athletics and Extra Curricular

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|-------------------------------------|--------------------------------|------------------------------------|--|------------------|
| Athletics | Student-Athlete Contacts Coach | ▶ Parent Contacts Coach | ▶ Director of Health, Physical Education & Athletics | ▶ Superintendent |
| Extra-Curricular Clubs & Activities | Faculty Advisor | ▶ Assistant Principal or Principal | ▶ Assistant Superintendent, Curriculum & Instruction | |

District Offices

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|--|----------------------------|--|--|------------------|
| Budget & Business Operations | Business Official | ▶ Superintendent | | |
| Buildings & Grounds / Use of Facilities Requests | Director of Facilities | ▶ Business Official | ▶ Superintendent | |
| District Policies | District Clerk | ▶ Superintendent | ▶ Board of Education | |
| Food Services | Business Official | ▶ Superintendent | | |
| New Student Registration | Registrar | ▶ Assistant Superintendent, Curriculum & Instruction | | |
| Medical Concerns, K-12 | School Nurse | ▶ Assistant Principal; then Principal | ▶ Business Official | ▶ Superintendent |
| Residency | Registrar | ▶ Business Official | ▶ Superintendent | |
| School Personnel Concerns | Assistant Principal | ▶ Principal | ▶ Assistant Superintendent, Curriculum & Instruction | ▶ Superintendent |
| Security | Business Official | ▶ Superintendent | | |
| Student or Family eSD Portal Support | Data Coordinator | ▶ Assistant Superintendent, Curriculum & Instruction | ▶ Superintendent | |
| Technology (student + staff) | Student or Staff Help Desk | ▶ Network Administrator | ▶ Business Official | ▶ Superintendent |
| Transportation (pick-up, routes) | Business Official | | | |
| Transportation Concerns | Bus Driver/Monitor | ▶ Assistant Principal | ▶ Principal | |
| Transportation Concerns Out of District | Business Official | | | |

District Offices

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|---|---------------------------|-------------------------------------|--------------|
| Superintendent | William McKersie | MckersieW@hohschools.org | 914-478-6205 |
| - Confidential Secretary to the Superintendent | Franziska Goodman | GoodmanF@hohschools.org | |
| Assistant Superintendent, Curriculum & Instruction | Melissa Szymanski | SzymanskiM@hohschools.org | 914-478-6201 |
| - Secretary to School Administrator, District Clerk | Melissa DeLaBarrera | DelabarreraM@hohschools.org | |
| Business Official/District Treasurer | Maureen Caraballo | CaraballoM@hohschools.org | 914-478-6405 |
| - Secretary to the District Treasurer | T.B.D. | T.B.D. | |
| Director of Facilities | Joseph Martorana | MartoranaJ@hohschools.org | 914-478-6220 |
| - Facilities Office, Secretary | Connie Liberatore | LiberatoreC@hohschools.org | |
| Public Relations | TBD | communications@hohschools.org | 914-478-6206 |

District Registrar — 914-478-6251

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| Registrar | Michele Porter | Porter@hohschools.org |
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Hillside Elementary School — 914-478-6270

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|---|-----------------------|-------------------------|
| Principal | Amy Cazes | CazesA@hohschools.org |
| - Secretary to Principal | Susan Day | DayS@hohschools.org |
| Assistant Principal, DASA Coordinator | Michael LaRocco | LaRoccoM@hohschools.org |
| - Office Assistant | Michele Keefe | KeefeM@hohschools.org |

Farragut Middle School — 914-478-6230

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|---|-------------------------|---------------------------|
| Principal | Jennifer Spirelli | SpirelliJ1@hohschools.org |
| - Secretary to Principal | Michele Avila | AvilaM@hohschools.org |
| Assistant Principal, DASA Coordinator | Ken Cotrone | CotroneK@hohschools.org |
| - Office Assistant | Alison O'Leary | OLearyA@hohschools.org |

Hastings High School — 914-478-6250

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|---|--------------------------|---------------------------|
| Principal | Louis A. Adipietro | AdipietroL@hohschools.org |
| - Secretary to Principal | Nancy Gagliardi | GagliardiN@hohschools.org |
| Assistant Principal, DASA Coordinator | Melissa Hardesty | HardestyM@hohschools.org |
| - Office Assistant | Michele Porter | Porter@hohschools.org |

Special Education Services — 914-478-6261

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|--|------------------------|--------------------------------|--------------|
| Director of Special Education Services | Laura Sullivan | SullivanL@hohschools.org | |
| Assistant Director of Special Education, 504 Compliance Officer, & the McKinney Vento Liaison | Tesfa Stewart | StewartT@hohschools.org | |
| CPSE/CSE grades K-4 | Alexine Hollocou | HollocouA@hohschools.org | 914-478-6284 |
| CSE grades 5-8 | Theresa Terry | TerryT@hohschools.org | 914-478-6244 |
| CSE grades 9-12, Out of District Students | Beth Habermann | HabermanB@hohschools.org | 914-478-6261 |

School Counseling Department

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|---|----------------------|-----------------------------|--------------|
| Director of School Counseling & College Placement | Jeanette Kocur | KocurJ@hohschools.org | 914-478-6260 |
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• Hillside Elementary School Counseling — 914-478-6276

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| School Counselor | Juliann Snyder | SnyderJ@hohschools.org |
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• Farragut Middle School Counseling — 914-478-6228

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| School Counselor | Jocelyn Perez | PerezJ@hohschools.org |
| School Counselor | Jenna Ryan | RyanJ@hohschools.org |

• Hastings High School Counseling — 914-478-6260

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|------------------------------|----------------------|-------------------------|
| School Counselor | Sharon Quigley | QuigleyS@hohschools.org |
| School Counselor | Randie Shaw | ShawR@hohschools.org |
| School Counselor | Wendy White | WhiteW@hohschools.org |
| - Counseling Secretary | Maria Cocucci | CocucciM@hohschools.org |

Athletics — 914-478-6241

Director of Health, P.E. and Athletics.....Andrew WendolWendolA@hohschools.org
- Athletics Secretary.....Maureen Bassmann.....BassmannM@hohschools.org

Health Services

• Hillside Elementary Health Office — 914-478-6280; (F) 914-478-3795

Gina Kowalski, RNKowalskiG@hohschools.org
Patricia Feeney, RNFeeneyP@hohschools.org
Leslie Cachoian.....CachoianL@hohschools.org

• Middle/High School Health Office — 914-478-6226 • 914-478-6224 • 914-478-6225; (F) 914-478-6340

Joanne Cipollina, RNCipollinaJ@hohschools.org
Donna Morin Doyle, RNDoyleD@hohschools.org
Tricia Chibbaro.....ChibbaroT@hohschools.org

• Mental Health Support Services

- Hillside Elementary School Sperber-Bloom, Elyssa, PsyD, School PsychologistBloomE@hohschools.org
Forcinito, James, School PsychologistForcinitoJ@hohschools.org
- Farragut Middle School Terry Frank, LCSW, Social WorkerFrankT@hohschools.org
Tessler, Scott, PsyD, PsychologistTesslerA@hohschools.org
- Hastings High School Christina Repp, School Social WorkerReppC@hohschools.org
Gloria Szeszko, PsyD, School Psychologist.....SzeszkoG@hohschools.org
- District Nicole Seicol, PhD, District PsychologistSeicolN@hohschools.org

Department Chairpersons

ArtEzra ElliottElliottE@hohschools.org
Diversity and Inclusion, ENLJenice Mateo-Toledo.....MateotoJ@hohschools.org
EnglishJosh BlumBlumJ@hohschools.org
HASPPeter ScotchScotchP@hohschools.org
Mathematics.....Greg StephensStephensG@hohschools.org
Music.....Michael RubinoRubinoM@hohschools.org
Physical EducationDennis Kiely.....KielyD@hohschools.org
ScienceMelissa ShandroffShandroffM@hohschools.org
Social StudiesGregory SmithSmithG@hohschools.org
Special Education.....Lori MackayMackayL@hohschools.org
World LanguageKatie PazPazK@hohschools.org

Information Technology

Student/Staff Help Desk914-922-3002
Data Coordinator.....Adriana BeaudreaultBeaudreaultA@hohschools.org914-295-3090
Network Administrator914-922-3376

Attendance

Hillside ElementaryHillsideAttendance@hohschools.org914-478-6272
Farragut Middle School.....FMSAttendance@hohschools.org914-478-6223
Hastings High School.....914-478-6254