## Academics and Support Services

<table>
<thead>
<tr>
<th>Step</th>
<th>Issue</th>
<th>Contact 1</th>
<th>Contact 2</th>
<th>Contact 3</th>
<th>Contact 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>1ST</td>
<td>Classroom Issues Involving an Individual Child (classroom procedures, behavior, grades)</td>
<td>Teacher</td>
<td>(K-5) Assistant Principal (6-12) Department Chairperson and/or Counselor</td>
<td>(K-5) Principal (6-12) Assistant Principal, then Principal</td>
<td>Assistant Superintendent for Curriculum &amp; Instruction; then Superintendent</td>
</tr>
<tr>
<td>2ND</td>
<td>Curriculum &amp; Instruction (subject matter, teaching, supplies and materials)</td>
<td>Teacher</td>
<td>(K-5) Assistant Principal (6-12) Department Chairperson and/or Counselor</td>
<td>(K-5) Principal (6-12) Assistant Principal, then Principal</td>
<td>Assistant Superintendent for Curriculum &amp; Instruction; then Superintendent</td>
</tr>
<tr>
<td>3RD</td>
<td>504 (subject matter, teaching, supplies and materials)</td>
<td>Teacher</td>
<td>(K-5) Assistant Principal (6-12) Department Chairperson and/or Counselor</td>
<td>(K-5) Principal (6-12) Assistant Principal, then Principal</td>
<td>Assistant Superintendent for Curriculum &amp; Instruction; then Superintendent</td>
</tr>
<tr>
<td>4TH / 5TH</td>
<td>Special Education / Pupil Personnel Services (Not 504)</td>
<td>Teacher, then Case Manager</td>
<td>(K-12) Assistant Principal; then Principal</td>
<td>Assistant Director of Special Education; then Director of Special Education</td>
<td>Assistant Superintendent for Curriculum &amp; Instruction; then Superintendent</td>
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<tr>
<td></td>
<td>School Counseling (overall student well-being, scheduling, college application process)</td>
<td>School Counselor</td>
<td>(K-8) Assistant Principal; then Principal (9-12) Director of School Counseling</td>
<td>Assistant Superintendent for Curriculum &amp; Instruction</td>
<td>Superintendent</td>
</tr>
</tbody>
</table>

## Athletics and Extra Curricular

<table>
<thead>
<tr>
<th>Step</th>
<th>Athletics</th>
<th>Extra-Curricular Clubs &amp; Activities</th>
</tr>
</thead>
<tbody>
<tr>
<td>1ST</td>
<td>Student-Athlete Contacts Coach</td>
<td>Faculty Advisor</td>
</tr>
<tr>
<td>2ND</td>
<td>Parent Contacts Coach</td>
<td>Assistant Principal or Principal</td>
</tr>
<tr>
<td>3RD</td>
<td>Director of Health, Physical Education &amp; Athletics</td>
<td>Assistant Superintendent, Curriculum &amp; Instruction</td>
</tr>
<tr>
<td>4TH</td>
<td>Superintendent</td>
<td>Superintendent</td>
</tr>
</tbody>
</table>

## District Offices

<table>
<thead>
<tr>
<th>Step</th>
<th>Budget &amp; Business Operations</th>
<th>Buildings &amp; Grounds / Use of Facilities Requests</th>
<th>District Policies</th>
<th>Food Services</th>
<th>New Student Registration</th>
<th>Medical Concerns, K-12</th>
<th>Residency</th>
<th>School Personnel Concerns</th>
<th>Security</th>
<th>Student or Family eSD Portal Support</th>
<th>Technology (student + staff)</th>
<th>Transportation (pick-up, routes)</th>
<th>Transportation Concerns Out of District</th>
</tr>
</thead>
<tbody>
<tr>
<td>1ST</td>
<td>Business Official</td>
<td>Director of Facilities</td>
<td>District Clerk</td>
<td>Business Official</td>
<td>Registrar</td>
<td>School Nurse</td>
<td>Registrar</td>
<td>Assistant Principal</td>
<td>Business Official</td>
<td>Data Coordinator</td>
<td>Student or Staff Help Desk</td>
<td>Business Official</td>
<td>Bus Driver/Monitor</td>
</tr>
<tr>
<td>2ND</td>
<td>Superintendent</td>
<td>Business Official</td>
<td>Superintendent</td>
<td>Superintendent</td>
<td>Assistant Superintendent, Curriculum &amp; Instruction</td>
<td>Assistant Principal; then Principal</td>
<td>Business Official</td>
<td>Principal</td>
<td>Assistant Superintendent, Curriculum &amp; Instruction</td>
<td>Assistant Superintendent, Curriculum &amp; Instruction</td>
<td>Network Administrator</td>
<td>Business Official</td>
<td></td>
</tr>
<tr>
<td>3RD</td>
<td>Superintendent</td>
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<tr>
<td>4TH</td>
<td>Superintendent</td>
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</tbody>
</table>
District Offices
Superintendent .................................................William McKersie ...............................................................MckersieW@hohschools.org ..................914-478-6205
– Secretary to the Superintendent/District Clerk .................Melissa DeLaBarrera ............................................................DeLabarreraM@hohschools.org
Assistant Superintendent, Curriculum & Instruction ..........Melissa Szymanski ...................................................... SzymanskiM@hohschools.org .............914-478-6201
– Secretary to Assistant Superintendent ..............................Laura Ritch .................................................................RitchL@hohschools.org
Business Official/District Treasurer ....................................Maureen Caraballo ...................................................... CaraballoM@hohschools.org .............914-478-6405
– Business Office Main Line ..............................................914-478-6405
Business Office, Secretary .............................................Tricia Chibbaro ...............................................................ChibbaroT@hohschools.org .............914-295-3094
Director of Facilities ......................................................Joseph Martorana .......................................................... MartoranaJ@hohschools.org .............914-478-6220
– Facilities Office, Secretary ..............................................Connie Liberatore .............................................................LiberatoreC@hohschools.org
Communications Office ..................................................Jackie Saviano ...............................................................communications@hohschools.org .......914-478-6206

District Registrar
Registrar / eSchoolData Administrator .................................Adriana Beaudreault ..........................................................Registrar@hohschools.org .........914-478-6207

Hillside Elementary School — 914-478-6270
Principal .........................................................................Amy Cazes ............................................................... CazesA@hohschools.org
– Secretary to Principal ....................................................Jess Greco .................................................................GrecoJ@hohschools.org
Assistant Principal, DASA Coordinator .............................Michael LaRocco ............................................................LaRoccoM@hohschools.org
– Office Assistant ................................................................Michele Keefe ............................................................ KeefeM@hohschools.org

Farragut Middle School — 914-478-6230
Principal .........................................................................Scott Wynne ...............................................................WynneS@hohschools.org
– Secretary to Principal ....................................................Michele Avila ...............................................................AvilaM@hohschools.org
Assistant Principal, DASA Coordinator .............................Kamillah Dawkins .......................................................... DawkinsK@hohschools.org
– Office Assistant ................................................................Christina Kuch ............................................................ KuchC@hohschools.org

Hastings High School — 914-478-6250
Principal .........................................................................Louis A. Adipietro ............................................................ AdipietroL@hohschools.org
– Secretary to Principal ....................................................Alison O’Leary ...............................................................OLearyA@hohschools.org
Assistant Principal, DASA Coordinator .............................Melissa Hardesty ............................................................. HardestyM@hohschools.org
– Office Assistant ................................................................Michele Porter ............................................................. Porter@hohschools.org

Special Education Services — 914-478-6261
Director of Special Education Services ...............................Laura Sullivan ...............................................................SullivanL@hohschools.org
Assistant Director of Special Education,
504 Compliance Officer, & the McKinney Vento Liaison .......Tesfa Stewart ...............................................................StewartT@hohschools.org
CPSE Chairperson & Assistant Director of Special Education...Mari Angéla Sanchez ..........................................................SanchezM@hohschools.org
CPSE/CSE grades K-4 ......................................................Maureen Bassmann ...........................................................BassmannM@hohschools.org .........914-478-6284
CSE grades 5-8 ................................................................Theresa Terry .................................................................TerryT@hohschools.org .............914-478-6244
CSE grades 9-12, Out of District Students .........................Beth Haberman ...............................................................HabermanB@hohschools.org .........914-478-6261

School Counseling Department
Director of School Counseling & College Placement ...........Jeanette Kocur ...............................................................KocurJ@hohschools.org .............914-478-6260

• Hillside Elementary School Counseling — 914-478-6276
School Counselor .........................................................Juliann Snyder ...............................................................SnyderJ@hohschools.org

• Farragut Middle School Counseling — 914-478-6228
School Counselor .........................................................Jocelyn Perez ...............................................................PerezJ@hohschools.org
School Counselor .........................................................Danielle Dalcero .............................................................DalceroD@hohschools.org
Counseling Secretary .....................................................Lisa Adipietro ...............................................................AdipietroLi@hohschools.org .........914-478-6228

• Hastings High School Counseling — 914-478-6260
School Counselor .........................................................Sharon Quigley ...............................................................QuigleyS@hohschools.org
School Counselor .........................................................Randie Shaw ...............................................................ShawW@hohschools.org
School Counselor .........................................................Wendy White ...............................................................WhiteW@hohschools.org
Office Assistant .............................................................Maria Cocucci ...............................................................CocucciM@hohschools.org .........914-478-6260
Athletics — 914-478-6241
Director of Health, P.E. and Athletics..............................................Andrew Wendol ..............................................WendolA@hohschools.org

Health Services
• Hillside Elementary Health Office — 914-478-6280; (F) 914-478-3795
Una Mullen, RN ...............................................................MullenU@hohschools.org
Leslie Cachoian ...........................................................CachoianL@hohschools.org

• Middle/High School Health Office — 914-478-6226 • 914-478-6224 • 914-478-6225; (F) 914-478-6340
Elizabeth Keogh, RN ......................................................KeoghE@hohschools.org
Joanne Cipollina, RN ......................................................CipollinaJ@hohschools.org
Donna Morin Doyle, RN ..............................................DoyleD@hohschools.org
Michelle Castelluccio, Health Office Secretary ......................CastelluccioM@hohschools.org ....914-478-6226

• Mental Health Support Services
– Hillside Elementary School
  Sperber-Bloom, Elyssa, PsyD, School Psychologist ...................BloomE@hohschools.org
  Forcinito, James, School Psychologist .............................ForcinitoJ@hohschools.org
– Farragut Middle School
  Terry Frank, LCSW, Social Worker ........................................FrankT@hohschools.org
  Tessler, Scott, PsyD, Psychologist ......................................TesslerA@hohschools.org
– Hastings High School
  Christina Repp, School Social Worker .............................ReppC@hohschools.org
  Gloria Szeszko, PsyD, School Psychologist .........................SzeszkoG@hohschools.org
– District
  Nicole Seicol, PhD, District Psychologist ...........................SeicolN@hohschools.org
  Kristie Broms, District Psychologist ...............................BromsK@hohschools.org

Department Chairpersons
Art .....................................................................................Ezra Elliott ..............................................ElliottE@hohschools.org
Diversity and Inclusion, ENL ..................................Jenice Mateo-Toledo ...........................................MateotoJ@hohschools.org
English ...................................................................................Sarah Walters ...........................................WaltersS@hohschools.org
HASP .....................................................................................Peter Scotch .................................ScotchP@hohschools.org
Mathematics .................................................................Greg Stephens .............................................StephensG@hohschools.org
Music ......................................................................................John Carini ........................................CariniJ@hohschools.org
Science ........................................................................Melissa Shandroff ......................................ShandroffM@hohschools.org
Social Studies ..................................................................Gregory Smith ........................................SmithG@hohschools.org
World Language ................................................................Katie Paz ......................................................PazK@hohschools.org

Information Technology
Student/Staff Help Desk / LHRIC ..........................................................914-922-3002
Data Coordinator ........................Adriana Beaudreault ................................BeaudreaultA@hohschools.org .........914-295-3090
Network Administrator / LHRIC ..........................................................914-922-3376

Attendance
Hillside Elementary ...............................................................HillsideAttendance@hohschools.org .........914-478-6272
Farragut Middle School .............................................FMSAttendance@hohschools.org .........914-478-6223
Hastings High School .............................................................HastingsAttendance@hohschools.org .........914-478-6254