

HASTINGS-ON-HUDSON  
UNION FREE SCHOOL DISTRICT

27 Farragut Avenue  
Hastings-on-Hudson, New York 10706  
Phone (914) 478-2900  
[www.hohschools.org](http://www.hohschools.org)

**Network Access Administration / Teachers and Staff**

Your network access and email address will be activated once you are approved by the Board of Education. You will be notified by your building principal or assistant principal when your access is available.

***Please print legibly:***

Name: \_\_\_\_\_ Title and/or Teach ID: \_\_\_\_\_

Department/Grade Level: \_\_\_\_\_ Location/Bldg: \_\_\_\_\_

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ St: \_\_\_\_\_ ZIP: \_\_\_\_\_

Primary Phone(s): \_\_\_\_\_ Email: \_\_\_\_\_

**Acceptable Use Policy**

I have read and understand the District Technology Acceptable Use Policy. By signing this form, I agree to abide by the rules, policies, and regulations set forth in this policy.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

***Please Sign & Complete Above and Return to Personnel***

***OFFICE USE ONLY***

District Requestor: \_\_\_\_\_ Initial: \_\_\_\_\_

Network/System access for employee number: \_\_\_\_\_ Expiration date: Y/ N Date: \_\_\_\_\_

Notes: \_\_\_\_\_

**Network Account Types:**  Administration  Teacher  Staff  Substitute(*specify*) \_\_\_\_\_

Network  Email  Google  Telco/VM  Connect Ed  Schoolwires  eSchoolData

Personnel: \_\_\_\_\_ Network Sp: \_\_\_\_\_ Data: \_\_\_\_\_ TelcoVM#: \_\_\_\_\_

Date: \_\_\_\_\_ Date: \_\_\_\_\_ Date: \_\_\_\_\_ Date: \_\_\_\_\_

User has been made aware of applicable information via email to their account provided above.