

# Hastings-On Hudson UFSD

27 Farragut Avenue

Hastings-on-Hudson, NY 10706

[www.hohschools.org](http://www.hohschools.org)

MAIN TEL (914) 478-2900

FAX (914) 478-6219

TEL (914)478-6405

Maureen Caraballo

## Letter to Parents for School Meal Programs

Dear Parent/Guardian:

2015-2016 school year

Children need healthy meals to learn. Hastings on Hudson UFSD offers healthy meals every school day. Breakfast costs \$1.75; lunch costs \$2.75. Your children may qualify for free meals or for reduced price meals, if your household income is within the eligibility guidelines (see chart below). Reduced price is \$0.25 for breakfast and \$0.25 for lunch.

**HOW TO APPLY:** To get free or reduced price meals for your children you may submit an Eligibility Letter for Free Meals received from the NYS Education Department, **OR** carefully **COMPLETE ONE APPLICATION FOR YOUR HOUSEHOLD** and return it to the business office. If you now receive SNAP, Temporary Assistance to Needy Families (TANF) for any children, the application must include the children's names, the household food stamp or TANF case number and the signature of an adult household member. **All children should be listed on the same application.** If you do not list a food stamp or TANF case number for all the children for whom you are applying, the application must include the names of everyone in the household, the amount of income each household member, and how often it is received and where it comes from. It must include the signature of an adult household member and the last four digits of that adult's social security number, or check the box if the adult does not have a social security number. **An application that is not complete cannot be approved.** Contact your local Department of Social Services for your food stamp or TANF case number or complete the income portion of the application.

- DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD?** No. *Use one Free and Reduced Price School Meals Application for all students in your household.* We cannot approve an application that is not complete, so be sure to fill out all required information. Return the completed application to: Maureen Caraballo, 27 Farragut Ave., Hastings-on-Hudson, NY 10706.
- WHO CAN GET FREE MEALS?** All children in households receiving benefits from SNAP or TANF, can get free meals regardless of your income. Also, your children can get free meals if your household's gross income is within the free limits on the Federal Income Eligibility Guidelines. Children in households participating in WIC may be eligible for free or reduced price meals. Please fill out a FREE/REDUCED PRICE MEAL application.
- CAN FOSTER CHILDREN GET FREE MEALS?** Yes, foster children that are under the legal responsibility of a foster care agency or court, are eligible for free meals. Any foster child in the household is eligible for free meals regardless of income.
- CAN HOMELESS CHILDREN GET FREE MEALS?** Yes, children who meet the definition of homeless qualify for free meals. If you haven't been told your children will get free meals, please call Nancy Horsey (914)478-6258 to see if they qualify.
- WHO CAN GET REDUCED PRICE MEALS?** Your children can get low cost meals if your household income is within the reduced price limits on the Federal Eligibility Income Chart, shown on this application.
- MY CHILD'S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT ANOTHER ONE?** Yes. Your child's application is only good for that school year and for the first 30 days of this school year. You must send in a new application.
- IF I DON'T QUALIFY NOW, MAY I APPLY LATER?** Yes, you may apply at any time during the school year. For example, children with a parent or guardian who becomes unemployed may become eligible for free and reduced price meals if the household income drops below the income limit or if you have an increase in family size.
- WHAT IF I DISAGREE WITH THE SCHOOL'S DECISION ABOUT MY APPLICATION?** You should talk to school officials by calling or writing to: Maureen Caraballo, 27 Farragut Ave., Hastings-on-Hudson, NY 10706, (914) 478-6405.
- MAY I APPLY IF SOMEONE IN MY HOUSEHOLD IS NOT A U.S. CITIZEN?** Yes. You or your child(ren) do not have to be U.S. citizens to qualify for free or reduced price meals.
- WHO SHOULD I INCLUDE AS MEMBERS OF MY HOUSEHOLD?** You **MUST INCLUDE ALL PEOPLE LIVING IN YOUR HOUSEHOLD**, related or not (such as grandparents, other relatives, or friends) who share income and expenses. You must include yourself and all children living with you. If you live with other people who are economically independent (for example, people who you do not support, who do not share income with you or your children, and who pay a pro-rated share of expenses), do not include them.
- WHAT IF MY INCOME IS NOT ALWAYS THE SAME?** List the amount that you normally receive. For example, if you normally make \$1000 each month, but you missed some work last month and only made \$900, put down that you made \$1000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income.

### INCOME ELIGIBILITY GUIDELINES FOR FREE AND REDUCED PRICE MEALS-REDUCED PRICE ELIGIBILITY INCOME CHART

Total Family Size	Annual	Monthly	Twice per Month	Every Two Weeks	Weekly
1	\$ 21,590	\$ 1,800	\$ 900	\$ 831	\$ 416
2	\$ 29,101	\$ 2,426	\$ 1,213	\$ 1,120	\$ 560
3	\$ 36,612	\$ 3,051	\$ 1,526	\$ 1,409	\$ 705
4	\$ 44,123	\$ 3,677	\$ 1,839	\$ 1,698	\$ 849
5	\$ 51,634	\$ 4,303	\$ 2,152	\$ 1,986	\$ 993
6	\$ 59,145	\$ 4,929	\$ 2,465	\$ 2,275	\$ 1,138
7	\$ 66,656	\$ 5,555	\$ 2,778	\$ 2,564	\$ 1,282
8	\$ 74,167	\$ 6,181	\$ 3,091	\$ 2,853	\$ 1,427
*Each Add'l person add	\$ 7,511	\$ 626	\$ 313	\$ 289	\$ 145

We will send you written notice when your application is approved or denied.

Sincerely,  
Maureen Caraballo