



**Hastings-on-Hudson Board of Education
Annual Organizational Meeting
Monday, July 12, 2021**

Members present

Doug Sundheim
Jeremy Galland (arrived at 12:07 PM)
Silvia Robles
Alison Andrus
Alexander Dal Piaz
Damaris-Lois Lang
Doreen Bucher (arrived at 12:11 PM)

A. OPENING OF MEETING

1. Call to order by the District Clerk for the Board of Education

Meeting called to order by District Clerk, Melissa DeLaBarrera at 12:04 PM

2. Administration of Oath of Office to newly elected Trustees for three-year terms by District Clerk

The Oath of Office given to newly elected Trustees for three-year terms beginning July 1, 2021 and ending June 30, 2024: Alexander Dal Piaz, Damaris-Lois Lang and Doreen Bucher (upon her arrival at 12:11 PM).

3. Administration of Oath of Office to newly appointed Superintendent of Schools

Administration of Oath of Office to newly appointed Superintendent of Schools, Melissa Szymanski, by District Clerk.

4. Nomination and Election of the President of the Board by District Clerk

Nomination and Election of the President of the Board of Education for the 2021-2022 school year.

Doug Sundheim - Nominated by Dr. Lang

RESOLVED, to nominate and elect Doug Sundheim as President of the Board of Education for the 2021-2022 school year.

Motion by Damaris-Lois Lang, second by Silvia Robles.

Final Resolution: Motion Carried

Yes: Doug Sundheim, Jeremy Galland, Silvia Robles, Alison Andrus, Alexander Dal Piaz, Damaris-Lois Lang, Doreen Bucher

5. Oath of Office Administered by the District Clerk to Newly Elected President

Oath of Office Administered to newly Elected President, Doug Sundheim by District Clerk.

6. Nomination and Election of the Vice President of the Board by Board President

Nomination and Election of the Vice President of the Board of Education for the 2021-2022 school year.

Alison Andrus - Nominated by Jeremy Galland

RESOLVED, to nominate and elect Alison Andrus as Vice President of the Board of Education for the 2021-2022 school year.

Motion by Jeremy Galland, second by Silvia Robles.

Final Resolution: Motion Carried

Yes: Doug Sundheim, Jeremy Galland, Silvia Robles, Alison Andrus, Alexander Dal Piaz, Damaris-Lois Lang, Doreen Bucher

7. Oath of Office Administered to Newly Elected Vice President by newly elected Board President

Oath of Office Administered to newly elected Vice President, Alison Andrus by Doug Sundheim, President.

8. Resolution to appoint District Clerk

Resolution: RESOLVED, to appoint Melissa DeLaBarrera as District Clerk for the 2021-2022 school year, stipend \$20,000

Motion by Alison Andrus, second by Alexander Dal Piaz.

Final Resolution: Motion Carried

Yes: Doug Sundheim, Jeremy Galland, Silvia Robles, Alison Andrus, Alexander Dal Piaz, Damaris-Lois Lang, Doreen Bucher

9. Administration of Oath of Office to District Clerk by Board President

Administration of Oath of Office to Melissa DeLaBarrera, District Clerk by Doug Sundheim, President.

B. CONSENT AGENDA

1. Approve Consent Agenda

RESOLVED, to approve agenda items 2 through 43 as contained on the Consent Agenda for this meeting.

Motion by Silvia Robles, second by Alexander Dal Piaz.

Final Resolution: Motion Carried

Yes: Doug Sundheim, Jeremy Galland, Silvia Robles, Alison Andrus, Alexander Dal Piaz, Damaris-Lois Lang, Doreen Bucher

2. Resolution to appoint School District Treasurer

Resolution: RESOLVED, to appoint Maureen Caraballo as School District Treasurer for the 2021-2022 school year.

3. Resolution to appoint Deputy School District Treasurer by District Clerk

Resolution: RESOLVED, to appoint Nicholas Macri as Deputy School District Treasurer for the 2021-2022 school year.

4. Resolution to designate official depositories for school funds

Resolution: RESOLVED, to designate official depositories for school funds for the 2021-2022 school year.

1. Chase
2. Sterling National Bank
3. Signature Bank
4. Webster Bank

5. Resolution to designate official bank signatories for school district funds

Resolution: RESOLVED, to designate the following as official bank signatories for school district funds for the 2021-2022 school year.

- General Fund: Maureen Caraballo, District Treasurer, or Nicholas Macri, Deputy Treasurer
- Trust and Agency Fund: Maureen Caraballo, District Treasurer, or Nicholas Macri, Deputy Treasurer
- Capital Fund: Maureen Caraballo, District Treasurer, or Nicholas Macri, Deputy Treasurer
- Lunch Fund: Maureen Caraballo, District Treasurer, or Nicholas Macri, Deputy Treasurer
- Federal Fund: Maureen Caraballo, District Treasurer, or Nicholas Macri, Deputy Treasurer

6. Recommendation to authorize the Superintendent or their designee to request and sign applications for Federal and State grants

Resolution: RESOLVED, to authorize the Superintendent of Schools, or their designee, to request and sign applications for Federal and State grants for the 2021-2022 school year.

7. Resolution to appoint School District Physician

Resolution: RESOLVED, to appoint Pediatrics on Hudson, School Physician Services, for the 2021-2022 school year.

8. Resolution to appoint Claims Auditor

Resolution: RESOLVED, to appoint Eleanor Richardson as Claims Auditor for the 2021-2022 school year at an annual stipend of \$5,900.

9. Resolution to appoint Alternate Purchasing Agent

Resolution: RESOLVED, to appoint the Superintendent of Schools as Alternate Purchasing Agent for the 2021-2022 school year.

10. Resolution to appoint Purchasing Agent

Resolution: RESOLVED, to appoint Maureen Caraballo, District Treasurer, as Purchasing Agent for the 2021-2022 school year.

11. Recommendation to establish petty cash funds

Resolution: RESOLVED, to establish petty cash funds for the following locations:

- Hillside Office: \$100.00
- Middle School Office: \$100.00

- Cafeteria: \$550.00

12. Resolution to appoint Certifiers of Payrolls

Resolution: RESOLVED, to appoint Maureen Caraballo, District Treasurer, and the Superintendent of Schools as Certifiers of Payrolls for the 2021-2022 school year.

13. Resolution to appoint Alternate Signers of Payroll Checks

Resolution: RESOLVED, to appoint Maureen Caraballo, District Treasurer, and Nicholas Macri, Deputy Treasurer, as Alternate Signers of Payroll Checks for the 2021-2022 school year.

14. Designate official newspapers for appropriate legal notices

Resolution: RESOLVED, to designate The Journal News and the Rivertowns Enterprise as official newspapers for appropriate legal notices for the 2021-2022 school year.

15. Resolution to appoint Records Access Maintenance Officer

Resolution: RESOLVED, to appoint Maureen Caraballo, District Treasurer, as Records Access Maintenance Officer for the 2021-2022 school year.

16. Resolution to appoint Superintendent of Schools to determine appeals submitted pursuant to the Freedom of Information Law

Resolution: RESOLVED, to appoint the Superintendent of Schools to determine appeals submitted pursuant to the Freedom of Information Law for the 2021-2022 school year.

17. Resolution to appoint Liaison for Homeless Children and Youth

Resolution: RESOLVED, to appoint Tesfa Stewart, Assistant Director of Special Education, as Liaison for Homeless Children and Youth for the 2021-2022 school year.

18. Resolution to appoint McKinney-Vento Act Homeless Liaison

Resolution: RESOLVED, to appoint Tesfa Stewart, Assistant Director of Special Education, as Liaison for Homeless Children and Youth for the 2021-2022 school year.

19. Resolution to appoint Neglected/Delinquent Transition Liaison

Resolution: RESOLVED, to appoint Tesfa Stewart, Assistant Director of Special Education, as Neglected/Delinquent Transition Liaison.

20. Resolution to appoint Foster Care Student Point of Contact

Resolution: RESOLVED, to appoint Tesfa Stewart, Assistant Director of Special Education, as Foster Care Student Point of Contact.

21. Resolution to appoint Migrant Student Point of Contact

Resolution: RESOLVED, to appoint Tesfa Stewart, Assistant Director of Special Education, as Migrant Student Point of Contact.

22. Resolution to designate the three principals to receive court notification regarding a student's sentence/adjudication in certain criminal cases and juvenile delinquency proceedings

Resolution: RESOLVED, to designate the three principals, Louis Adipietro, Jennifer Spirelli, and Amy Cazes, to receive court notification regarding a student's sentence/adjudication in certain criminal cases and juvenile delinquency proceedings for the 2021-2022 school year.

23. Resolution to appoint the three assistant principals as the Supervisors of Attendance

Resolution: RESOLVED, to appoint the assistant principal of Hillside Elementary School, the assistant principal of Farragut Middle School, and the assistant principal of Hastings High School as the Supervisors of Attendance for the 2021-2022 school year.

Policy 5100 - Student Attendance

24. Resolution to appoint Title IX Compliance Officer

Resolution: RESOLVED, to appoint Maureen Caraballo, District Treasurer, and Nicholas Macri, Deputy Treasurer, as Title IX Compliance Officers for the 2021-2022 school year.

25. Resolution to appoint 504 Compliance Officer

Resolution: RESOLVED, to appoint Laura Sullivan, Director of Special Education, as the 504 Compliance Officer for the 2021-2022 school year.

26. Resolution to appoint Americans with Disabilities Act (ADA) Compliance Officer

Resolution: RESOLVED, to appoint Joseph Martorana, Director of Facilities, as Americans with Disabilities Act (ADA) Compliance Officer for the 2021-2022 school year.

27. Resolution to appoint Asbestos Hazard Emergency Response Act (AHERA) Local Educational Agency (LEA) designee

Resolution: RESOLVED, to appoint Joseph Martorana, Director of Facilities, as Asbestos Hazard Emergency Response Act (AHERA) Local Educational Agency (LEA) designee for the 2021-2022 school year.

28. Resolution to appoint Census Enumerator

Resolution: RESOLVED, to appoint Michele Porter, Office Assistant/Database Manager/Registrar, as Census Enumerator for the 2021-2022 school year.

29. Resolution to appoint designee for Student Residency Determination

Resolution: RESOLVED, to appoint Maureen Caraballo, District Treasurer, as designee for Student Residency Determination for the 2021-2022 school year.

30. Resolution to authorize the Director of Special Education to sign contracts for health services for the Hastings' students attending non-public schools in neighboring districts

Resolution: RESOLVED, to authorize Laura Sullivan, Director of Special Education, to sign contracts for health services for the Hastings' students attending non-public schools in neighboring districts for the 2021-2022 school year.

31. Resolution to authorize the Director of Special Education to sign contracts for out of district providers for the provision of special education programs and services as mandated in students' IEPs

Resolution: RESOLVED, to authorize Laura Sullivan, Director of Special Education, to sign contracts for out of district providers for the provision of special education programs and services as mandated in students' IEPs for the 2021-2022 school year.

32. Resolution to set the per diem rates to be paid to substitutes for the 2021-2022 school year

Resolution: RESOLVED, to set the per diem rates to be paid to substitutes for the 2021-2022 school year as follows:

Permanent Substitute Teacher: \$135.00/day without benefits.

Substitute Teacher:

i. \$115.00/day without benefits, except that, should a Substitute Teacher replace the same incumbent Teacher for a period of twenty (20) consecutive school days or more, the prorated daily rate shall be based upon the Teacher's salary schedule (Step 1 of BA, MA, or DR line, whichever is appropriate).

ii. \$135.00/day without benefits, should the Substitute Teacher be a retiree from the Hastings on Hudson UFSD.

Substitute School Nurse, RN: \$50.00/hour.

Substitute School Nurse, LPN: \$30.00/hour.

Substitute Clerk or Aide: \$18.00/hour without benefits.

Substitute Custodial Worker: \$18.00/hour.

School Monitor: \$18.00/hour.

33. Resolution to appoint Keane & Beane, P.C., as General Counsel for the period beginning July 1, 2021 and ending June 30, 2022 as per their proposal

Resolution: RESOLVED, to appoint Keane & Beane, P.C., as General Counsel, to provide legal services including special education issues, for the period beginning July 1, 2021 and ending June 30, 2022 as per their proposal.

34. Resolution to appoint O'Connor Davies, LLP as School Board Independent Auditor for the period beginning July 1, 2021 and ending June 30, 2022 as per their proposal

Resolution: RESOLVED, to appoint O'Connor Davies, LLP as School Board Independent Auditor for the period beginning July 1, 2021 and ending June 30, 2022 as per their proposal.

35. Resolution to approve the mileage reimbursement rate as per IRS guidelines.

Resolution: RESOLVED, to approve the mileage reimbursement rate as per IRS guidelines.

36. Resolution to appoint the assistant principals of Hillside Elementary School, Farragut Middle School, and Hastings High School as The School Dignity Act Coordinator for their school

Resolution: RESOLVED, to appoint the assistant principals of Hillside Elementary School, Farragut Middle School, and Hastings High School as The School Dignity Act Coordinator for their school for the 2021-2022 school year.

Policy #0115 - Bullying and Harassment

37. Resolution to appoint the Assistant Superintendent of Curriculum and Instruction as the School Dignity Act Coordinator for the district

Resolution: RESOLVED, to appoint Melissa Szymanski, Assistant Superintendent of Curriculum and Instruction, as the School Dignity Act Coordinator for the district for the 2021-2022 school year.

38. Resolution to appoint Chief Information Officer (CIO) for the 2021-2022 school year

Resolution: RESOLVED, to appoint Nicholas Macri, Deputy Treasurer, Chief Information Officer (CIO) for the 2021-2022 school year, stipend \$13,770

39. Resolution to approve the appointments to the CPSE and CSE Committees for the 2021-2022 school year

Resolution: RESOLVED, to approve the appointments to the CPSE and CSE Committees for the 2021-2022 school year.

- Laura Sullivan
- Tesfa Stewart
- Nicole Seicol
- Alison Guiney
- James Forcinito
- Elyssa Sperber Bloom
- Scott Tessler
- Gloria Szeszko

40. Recommendation that the policies of the school district that have been a matter of board resolution for the period July 1, 2020 through June 30, 2021 are hereby determined to be the policies in effect in the school district for the 2021-2022 school year.

Resolution: RESOLVED, that the policies of the school district that have been a matter of board resolution for the period July 1, 2020 through June 30, 2021 are hereby determined to be the policies in effect in the school district for the 2021-2022 school year.

41. Resolution to approve the cell phone list for reimbursement

Resolution: RESOLVED, to approve the cell phone list for reimbursement for 2021-2022:

- Superintendent of Schools
- Assistant Superintendent of Schools
- Business Official
- Principals/Assistant Principals
- Directors/Assistant Directors
- Senior Custodians
- Maintenance Mechanics/Grounds

42. Resolution to approve the Receiver of Taxes for the Town of Greenburgh to serve as Tax Collector for the District for the 2021-2022 school year.

Resolution: RESOLVED, to approve the Receiver of Taxes for the Town of Greenburgh serve as the tax collector for the District for the 2021-2022 school year.

43. Resolution to approve translation service providers

Resolution: RESOLVED, to approve district translating services with PNWBOCES, Human Touch Translating, Precise Translations LLC, and Star Interpreting & Translating, Inc.

C. Adjournment

1. Motion to adjourn Organizational Meeting and begin Regular Board of Education meeting.

RESOLVED, to adjourn Organizational Meeting and begin Regular Board of Education meeting.

Motion by Alexander Dal Piaz, second by Alison Andrus.

Final Resolution: Motion Carried

Yes: Doug Sundheim, Jeremy Galland, Silvia Robles, Alison Andrus, Alexander Dal Piaz, Damaris-Lois Lang, Doreen Bucher

Submitted by:

Melissa DeLaBarrera
District Clerk