**Purpose**

To be able to share the reopening plan for Farragut Middle School and answer parent and community questions that were submitted.

**Flow of the Community Forum**

- Technology
- Re-opening Options
- Social Emotional
- Health and Safety
- Instruction
- Details About the FMS School Day
- Contact Information
Forum Norms

1. Submitted community questions will be addressed after each section of the presentation.
2. Please type your question into the Q&A so that our panelists can ask questions aloud.
3. Please ensure that your question is related to the section being discussed.
4. Please hold questions that are unrelated until the end of the presentation.
5. We may not have answers to your questions at this time, but please know that we will seek answers as more information becomes available.
Technology
Training

STAFF:

During the superintendent conference days

● Training from the District Safety consultants Altaris
  ○ Revisiting Safety Management Plan
  ○ Updating Safety protocols and procedures
● Training from the medical staff
  ○ COVID-19 Safety Protocol
  ○ As guidance changes the staff will updated on safety protocols
● Technology training
  ○ Video Conferencing tools and Signature Practices for Google Classroom,
  ○ EdCamp/Crowdsourcing our strengths

PARENTS:

Shannon Mulholland will be conducting three parent workshops next week

● Google Classroom, the Calendar, and other G Suite for Education applications
  ○ Monday - 8/24 - 8:30-9:30 am
  ○ Tuesday - 8/25 - 8:30-9:30 am
  ○ Wednesday - 8/26 - 8:30-9:30 am

Kevin Hanlon will be point-person during the school year to answer questions and provide learning regarding Google Classroom or the G Suite for Education
Re-Opening Options
Survey

What is your plan for September 21st?

- September 21st Options:
  - Parental Choice
    - Full Remote Learning- Livestream
      - As per Governor Cuomo's guidance every parent has this choice
  - Full Remote Learning for Medically Fragile students that are approved by our medical staff.
    - If approved will receive 2 hours of tutoring for ELA/Math per day.
  - Hybrid (Green/Gold)
    - Two days in and 3 days out
<table>
<thead>
<tr>
<th>Hybrid Model</th>
<th>All-Remote Model</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gold/Green Cohorts</td>
<td>100% of students learning remotely</td>
</tr>
<tr>
<td>Combination of in-person and remote learning</td>
<td>Students and teachers will follow a period by period schedule Monday, Tuesday, Thursday, &amp; Friday</td>
</tr>
</tbody>
</table>

- Approximately 50% of the students in each grade-level come to school twice each week
  - Gold Cohort - Mondays & Tuesdays
  - All Students - Wednesdays Check-in / Small Groups / Feedback
  - Green Cohort - Thursdays & Fridays

- Students will attend periods: 1 - 9, including Academic Coaching by direct outreach at 2:45pm-3:15pm
- SEL built into the school day
- Periods 1 - 9 are 40 minutes in length

- Wednesdays will be an instructional day as well as check-in / small groups / feedback
Hybrid Schedule to be Implemented: Alternating Attendance Model

<table>
<thead>
<tr>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gold</td>
<td>Gold</td>
<td>Flex Day</td>
<td>Green</td>
<td>Green</td>
</tr>
</tbody>
</table>

Grade 5 is in Cohorts
Grades 6 - 12 can not be in Cohorts because:
- Hastings is a small school with shared staff between multiple buildings and multiple grades
- There aren’t “clean teams” or students that have the same teachers
<table>
<thead>
<tr>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
</tr>
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<tbody>
<tr>
<td>7</td>
<td>8</td>
<td>9</td>
<td>10</td>
<td>11</td>
</tr>
<tr>
<td></td>
<td><strong>A-day</strong></td>
<td><strong>B-day</strong></td>
<td><strong>C-day</strong></td>
<td><strong>D-day</strong></td>
</tr>
<tr>
<td></td>
<td>100% Remote Learning for all</td>
<td>100% Remote Learning for all</td>
<td>100% Remote Learning for all</td>
<td>100% Remote Learning for all</td>
</tr>
</tbody>
</table>

| 14         | 15      | 16        | 17       | 18     |
| **E-day**  | **F-day** | Flex Day  | **A-day** | **B-day** |
| 100% Remote Learning for all | 100% Remote Learning for all | 100% Remote Learning for all | 100% Remote Learning for all |

| 21         | 22      | 23        | 24       | 25     |
| **C-Day**  | **D-day** | Flex Day  | **E-day** | **F-day** |

| 28         | 29      | 30        | 10/1     | 10/2   |
| **A-day**  | **B-day** | **C-day** | **D-day** |        |
| YOM KIPPUR NO SCHOOL | Gold - On-Site Green - Remote Learning | Gold - On-Site Green - Remote Learning | Gold - On-Site Green - Remote Learning |        |

| 29         | 30      | 10/1      | 10/2     |
| **A-day**  | **B-day** | **C-day** | **D-day** |

| 28         | 29      | 30        | 10/1     | 10/2   |
| **A-day**  | **B-day** | **C-day** | **D-day** |        |
| YOM KIPPUR NO SCHOOL | Gold - On-Site Green - Remote Learning | Gold - On-Site Green - Remote Learning | Gold - On-Site Gold - Remote Learning |        |

**Note:** Green - On-Site Gold - Remote Learning
Wednesday Flex Day Student Schedule

<table>
<thead>
<tr>
<th></th>
<th>ELA</th>
<th>Math</th>
<th>Social Studies</th>
<th>Science</th>
<th>All other content areas</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grade 6</td>
<td>11:55</td>
<td>2:55</td>
<td>2:25</td>
<td>1:55</td>
<td>1:25</td>
</tr>
</tbody>
</table>

- AM teacher professional learning
- PM student groups/remediation/enrichment
- Wednesday is an instructional day. Assignments will be provided for students to work on when they are not meeting with teachers
- Wednesdays will not have a letter day
- Holidays will eliminate flex day for the week
  - Monday holiday will move Gold group to Tuesday/Wednesday
- Wednesday video conference sessions for students in Grade 5 will be scheduled by their teachers

Reflected in the [District Remote Learning Plan](#)
<table>
<thead>
<tr>
<th>Period</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>8:15 - 8:58</td>
</tr>
<tr>
<td>2</td>
<td>9:01 - 9:41</td>
</tr>
<tr>
<td>3</td>
<td>9:44 - 10:24</td>
</tr>
<tr>
<td>4</td>
<td>10:29 - 11:09</td>
</tr>
<tr>
<td>5</td>
<td>11:12 - 11:52</td>
</tr>
<tr>
<td>6 (Lunch 5 &amp; 6)</td>
<td>11:55 - 12:35</td>
</tr>
<tr>
<td>7 (Lunch 7 &amp; 8)</td>
<td>12:38 - 1:18</td>
</tr>
<tr>
<td>8</td>
<td>1:21 - 2:01</td>
</tr>
<tr>
<td>9</td>
<td>2:04 - 2:44</td>
</tr>
<tr>
<td>Academic Coaching</td>
<td>2:45 - 3:15</td>
</tr>
</tbody>
</table>
Remote Learning Daily Schedule

- All students will follow their daily schedule based on their letter day A-F
- Wednesday is a flex day
- The expectation is **NOT** that students will be on Zoom/Meet for the entire 40 minute class period
- Fully remote learners and Hybrid learners will all be using their teacher’s Google Classroom
  - All students will be submitting work for feedback and grading
  - All students will be utilizing the Google Classroom page and calendar for assignments
Remote Learning

- Minimal interactions with students on remote learning days for hybrid students
  Possible examples may include
  - Morning Meet/Greet
  - Attendance
  - Preliminary Instructions
  - Partnering up a remote student with an in class student
  - Utilizing breakout rooms with students both in class and working remotely

- How will remote learners be engaged?
  - Engaging with students in other ways and at other times.
  - Academic Coaching - 2:45 pm - 3:15 pm
  - Wednesday Flex Days
  - 5th Grade Skills Period
  - Email
  - Structures that are embedded in the lesson. Ie Nearpod and other formative assessments

Reflected in the District Remote Learning Plan
Social Emotional
Counseling Presence

Farragut Middle School Support Staff:

5th & 6th Grade Counselor - Ms. Jocelyn Perez
7th & 8th Grade Counselor - Ms. Jenny Bellas
Social Worker - Ms. Terry Frank
School Psychologist - Dr. Scott Tessler

What does their presence look like?

Will be available and present in the school and classes
Will be providing grade level Social Meetings virtually
  ● Topic focused
  ● Informal gatherings

“I Need To See My Counselor” - forms are available in academic classes and students can drop off at the counseling center

More information is reflected in the District [Remote Learning Plan on page 26](#)
Advisory

- In the hybrid model and full distance learning
- Social interactions
- Sense of belonging and community
- Develop communication skills
- Students create personal connection with an adult and peers in the group
Health & Safety

Please wear a mask.

6 ft
Maintain a distance of 6 feet whenever possible.

cdc.gov/coronavirus

Help Protect Yourself and Others from COVID-19

Stay 6 feet from others
Wear a cloth face covering
Wash your hands often

cdc.gov/coronavirus
Prior to boarding a bus or entering a building, a health self-assessment **MUST be completed via an app or a web-based browser**
(This is the guidance provided by the NYS Health Department/State Ed)

- This assessment requires entering the student or staff temperature
  - If you do not have a thermometer please obtain one
- Ms. Spirelli will be reviewing staff data daily
- Mr. Hanlon will be reviewing student data daily
Hallways & Stairwells

● Face masks to be worn at all times
● Floor and wall signage displaying one-way direction of student movement
  ○ One-way stairwells and hallways
● Lockers will not be available for use
  ○ Students will be carrying
    ■ Backpack
    ■ Polycarbonate shield
    ■ Chromebook
      ○ Please pick up your Chromebook if you haven’t done so already
    ■ Jacket/Coat
School Visitors

- To provide for the health and safety our students and staff visitations to the schools will be greatly reduced
- Parent early pick up or late drop off will occur at the security entrance
- Volunteer opportunities will be eliminated
- All meetings will be scheduled remotely when practicable
- Vendor and contractor access will be limited and scheduled after-school when possible
Signage in Hallways & Stairwells
The Physical Classroom Environment

- Students will be seated at 6 feet social distancing or with physical barriers in each classroom
- Face masks to be worn properly at all times (over nose and mouth)
- Students will have their personal barriers at their own workspace
- Teacher will stand by the interactive board with their headset microphone, face mask, and face shield, as well as their own personal barrier
- Webcam will be on computer facing teacher and interactive board
- Outdoor classroom space is being organized and encouraged
  - Thank you to the PTSA for support this with grant money
Face Masks

- The District has required that masks will be worn at all times except during mask breaks and lunch
- Supervised mask breaks will be provided with social distancing
- Masks will be worn during Physical Education & Recess
- The District will provide disposable masks when needed
- Clear masks will be provided to reading teachers and some staff as appropriate for instructional purposes
- Face shields may not be worn in place of a face mask, but may be worn in addition to a mask
Health Screening, Health Care & Treatment

- Students and staff who are ill or were in contact with others who were ill will be required to stay home.
- The District is fortunate to have expert nurses caring for our students who will monitor the health of students and staff.
- Those who display signs of viral illness will be quarantined from others in a designated space until they can safely leave the school (Two nurses offices).
- All areas of contact will be immediately sanitized.
- Routine health care will be provided in one of the nurse’s office.
- To assist the local health department with tracing the transmission of COVID-19, Hastings School District has developed and maintained a plan to trace all contacts of exposed individuals in accordance with protocols, training, and tools provided through the New York State Contact Tracing Program.
COVID-19 Testing

- Hastings is not equipped to conduct testing
- We have a standing relationship with the Westchester County Department of Health and in the event that testing is required, we will defer to the Westchester County DOH for any required or relevant information
- This information will be disseminated through our communication platforms
- Testing is readily available in our community. Students, staff, contractors, or visitors requiring COVID-19 testing should contact their health provider, a local urgent care, federally qualified health center or visit the NYSDOH website to locate a nearby testing facility

https://coronavirus.health.ny.gov/find-test-site-near-you
Ventilation and Air Circulation

HVAC System has been evaluated and recommendations have been implemented

MERV-13 filters have been ordered for the gym areas

- Each classroom will have windows open to support fresh air circulation
- Classroom doors can be opened to aid air circulation
- Each classroom has a unit ventilator which pulls in fresh air into the room
- Each classroom has an exhaust unit that pulls out air from the space
- Each classroom has air conditioning window units
Cleaning and Sanitization

- Each classroom has a supplies of hand sanitizers and antibacterial wipes
- Classrooms have mechanical ventilation systems that provide the required air exchange
- Additional cleaning staff is being brought in during the school day to allow for enhanced cleaning
- Bathrooms, hallways, touch points and classrooms will be cleaned throughout the day
- Use of antimicrobial sprayer
Instruction
Chromebooks

- All FMS students are expected to bring their Chromebooks charged to and from school each day.
- If you haven’t received your school issued Chromebook please email administration and we will connect you with Tony Jimenez or Christian Fadul to set up an appointment for your Chromebook pick it.
- Google Classroom will continue to be the platform used to house important materials for instructional delivery and student learning.
- Google Accounts will be ready for use by the start of the new school year.
- Teachers may incorporate the use of District-approved web-based resources to support engagement and content mastery as well as instructional recordings. Some examples that the District has procured are Screencastify, Edgenuity, Odysseyware, Achieve 3000, IXL, Kami, Jamboard, Nearpod, Zearn, and Keyboarding Without Tears.
What Does Grading Look Like?

At this time, standard grading and assessment practices, consistent with past practices prior to the pandemic, will be implemented.

Accommodations and Modifications for Students with Disabilities, 504 Plans, and English Language Learners

Assignments, resources and/or instructions for students with disabilities with an Individualized Education Plan, students with 504 plans, and/or English Language Learners will be modified accordingly.

Reflected in the District Remote Learning Plan
Library Media Specialist:

- Arianna Grassia (grassiaa@hohschools.org) will be organizing protocols for library book checkouts.
- The protocols will be aligned with the guidance from the American Library Association (ALA)
  - 72 hour book isolation
- “Curbside Pickup” of the Library requests
Details About the FMS School Day
Arrival

- Staggered arrival and exit locations by grade to promote social distancing outside the building
- Face masks to be worn at all times
- Hand sanitizers available for students at entrances
Lunch/Recess

- The cafeteria usually holds one grade at a time eating lunch
- Hybrid Model
  - Cafeteria tables will be spaced further apart
  - Outdoor space is also available for an alternative dining space
  - Lunches will be available through spaced pickup lines
    - Meals will be pre-packaged to limit contact
    - "Grab and Go"
- Food preparation spaces and equipment will be sanitized daily
- Free and reduced-priced meals will be provided to eligible students
- All surfaces will be cleaned routinely and between lunch periods
- Recess will have social distancing markers on ground
- Playground closed due to 12 feet distancing during aerobic activity
What does Physical Education and Music look like?

- Locker rooms will not be used, students will be expected to wear appropriate clothing for physical activity.
- Music and PE will be outside as much as possible when weather permits.
- 6 feet of social distancing, unless students are involved in aerobic activities (such as singing, wind instruments and running) then 12 feet distancing is needed.
- Hiking will be included within the FMS PE curriculum.
- Equipment and instruments will not be shared.
- Masks will be worn for PE and non-wind instruments.
Athletics

Proposed Modified Sports Timeline:

NYSPHSAA identified **Monday September 21st** as the earliest interscholastic sports could return. This date is still awaiting the Governors Approval.

**Thursday, September 24th** - FMS Back to School Night Presentation (5th - 8th grade parents)

**Broad Overview Topics:**
- Program Offerings
- Team Limit Size
- COVID Guidelines

**Friday September 25th** - Virtual Modified Sports Forum (parents and their 7th & 8th grade student-athletes)

**More Specific Topics:**
- Modified Sports Philosophy
- Athletic Department Expectations
- Team Limit Size
- COVID Guidelines
After School

- The end of the nine period school day is 2:45 pm
- After school Academic Coaching is 2:45 - 3:15
  - Students can visit teachers for questions and extra support
  - Students may be asked by their teacher to meet with them for extra support
  - Will occur in the full remote model as well as the hybrid model
- All Clubs will be held virtually in the full remote model as well as the hybrid model
- Library will not be open after school
The FMS Code of Conduct has been reviewed and updated to include verbiage that is reflected in our District Remote Learning Plan as well as our District Re-entry Plan.

For example:

- Mask wearing is mandatory
- Remote Learning editique
## Contact Information

<table>
<thead>
<tr>
<th>Jennifer Spirelli</th>
<th>Kevin Hanlon</th>
</tr>
</thead>
<tbody>
<tr>
<td>Principal</td>
<td>Assistant Principal</td>
</tr>
<tr>
<td><a href="mailto:spirellij@hohschools.org">spirellij@hohschools.org</a></td>
<td><a href="mailto:hanlonk@hohschools.org">hanlonk@hohschools.org</a></td>
</tr>
<tr>
<td>Sally Ann Cullen</td>
<td>Joanne Cipollina</td>
</tr>
<tr>
<td>School Nurse</td>
<td>School Nurse</td>
</tr>
<tr>
<td><a href="mailto:cullens@hohschools.org">cullens@hohschools.org</a></td>
<td><a href="mailto:cipollinaj@hohschools.org">cipollinaj@hohschools.org</a></td>
</tr>
<tr>
<td>Jocelyn Perez</td>
<td>Jennifer Bellas</td>
</tr>
<tr>
<td>School Counselor</td>
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<tr>
<td><a href="mailto:perezj@hohschools.org">perezj@hohschools.org</a></td>
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