

***Hastings-on-Hudson***  
Union Free School District  
www.hastings.k12.ny.us

Phone: 914-478-6402

Fax: (914)-478-6408

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District Clerk

Jeanine Genauer

## Memorandum

**To:** Candidates for the Board of Education

**From:** Jeanine Genauer, District Clerk

**Date:** 2/7/2017

**Re:** Nominating Petition, Campaign Expenditures and Ballot Position

School Board Candidate Nominating Petitions are due in the Office of the District Clerk by 5:00 PM on April 17, 2017. This is 30 days before the election scheduled on May 16, 2017.

School Law requires that all candidates for office of School Board Trustee file a campaign expenditure statement on three (3) separate occasions:

- 1) First – 30 days prior to the election, in this case Monday, April 17, 2017.
- 2) Second – 5 days prior to the election, in this case Thursday, May 11, 2017.
- 3) Final – 20 days after the election, in this case Monday, June 5, 2017.

In addition, School Law specifies that the placement of names of candidates for the office of School Board Trustee be placed on the ballot in the order determined by random lot, and the District Clerk is to conduct this drawing.

I plan to hold this drawing on Tuesday, April 18, 2017 at 10:00am in the District's Central Office. You are invited to be present or not, or may designate a person to act in proxy. The District Clerk is designated to act in proxy for and candidate not present or represented. If you wish to have a proxy, please let me know whom to expect by calling 478-6206.

If you have any questions, please do not hesitate to let me know.

Regards,

Jeanine Genauer, District Clerk

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Board of Education  
**Campaign Expenditure Form**

**PLEASE COMPLETE ONLY ONE SECTION and return to the District Clerk**

- A) I certify that **NO MONEY** was expended in seeking election for the 2017 Hastings UFSD Board of Education vacancy.

\_\_\_\_\_  
Name, please print

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

- B) I certify that I incurred the following expenses in seeking election for the 2017 Hastings UFSD Board of Education vacancy:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\$ \_\_\_\_\_ (If over \$500, a similar statement will be filed with the  
Total Expenses Commissioner of Education.)

\_\_\_\_\_  
Name, please print

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

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